

## **Leadership Practicum - Form 1 Observation Proposal**

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This form identifies the proposed location and dates that the candidate will be engaged in observation activities selected to meet the observation requirements outlined as part of the Principal's Qualification Program, Leadership Practicum. This form is to be completed by the candidate and submitted to the Leadership Practicum Advisor (Course Instructor) for approval before observation sessions begin.

Advisors are required to sign this form when candidates have completed the observation requirement.

### **Section A: Personal Information**

Candidate's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ School Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### **Section B: Proposed Observation Site / Observation Dates**

Name of School: \_\_\_\_\_

School Address: \_\_\_\_\_ School Phone: \_\_\_\_\_

School Principal: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Principal at this School who will be observed:

\_\_\_\_\_

<b>Proposed Date and Site of Observation</b>	<b>Purpose of Observation</b> (What will be observed)	<b>Proposed Duration of Observation</b>

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Candidate’s Signature

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Date

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Observation Proposal Approved by

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Role

**Section C: Completion and Approval**

To be signed by the course instructor upon completion of observation session(s):

I hereby confirm that \_\_\_\_\_ has  
(Candidate’s Name)

completed this observation requirement and has not exceeded the 20 hour maximum time allotted to this component.

Approved:

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PQP Part I Instructor’s Signature

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Date