



Invites applications for the position of

SECONDARY VICE-PRINCIPAL

St. Joseph-Scollard Hall Catholic Secondary School

February 1, 2024

St. Joseph-Scollard Hall offers an innovative and progressive learning environment which offers a variety of program options, including Skilled Trades, Specialist High Skills Majors in both Arts and Culture and Hospitality & Tourism, expanded Co-Op and Dual Credit programs, French Immersion, Hockey Canada Skills Academy, Advanced Placement, Outdoor Education, expanded Arts and Indigenous Education programs as well as a variety of extracurricular options for students. As part of the school leadership team, the Vice-Principal will report to the Principal and will play a critical instructional and leadership role in ensuring a focus on continuous improvement in student achievement and well-being.

Requirements

In addition to the qualifications required under the *Education Act* and its Regulations, applicants must possess, by February 1, 2024, Part II of the Religious Education qualification or a letter of equivalency from the OECTA/OCSTA Coordinator of Religious Studies. Candidates who can demonstrate a commitment to complete these requirements in a timely manner may also be considered. Specialist qualifications in two fields of study or credits towards a master's degree is considered an asset.

Successful applicants will have demonstrated:

- A clear vision of the mission of a Catholic school, a deep-rooted sense of the philosophy and traditions of Catholic education, and a commitment to Catholic education throughout the person's career;
- An ability to promote student achievement and well-being through a respectful, equitable and caring environment, as demonstrated through the treatment of others, and through a positive, fair, and effective approach to progressive discipline based on Gospel values;
- Knowledge and application of the competencies and personal resources of the Ontario Catholic School Leadership Framework and how these inform daily practice;
- Commitment to closing the achievement gap through research-based and current high-impact instructional practices, and an understanding of the use of data to improve instruction and student learning particularly in the areas of literacy and mathematics;
- A commitment to the well-being of students and a welcoming and caring approach to their work;
- A high degree of curriculum leadership and competence as a classroom teacher and/or in a school-based leadership role, with sound knowledge of how students learn effectively, including differentiated instruction and assessment practices;
- A commitment to supporting and promoting an environment of innovation and creativity that engages the 21st century learner;
- An understanding and commitment to the role of instructional leader in order to create conditions that maximize student outcomes and well-being;
- A proven ability to work in a team environment, in collaboration with the school administration team and with the Board's leadership team, to engage the school community in professional development, professional learning communities, and in the rigorous evaluation of school effectiveness;
- Demonstrated experience nurturing and setting direction in instruction, curriculum, and assessment in a variety of priority areas including: Literacy, Mathematics, Indigenous Education, French-as-a-Second Language (FSL/CEFR), Special Education, Equity and Inclusion, Technological Education/Skilled Trades, de-streaming and other areas;
- An appreciation of the important role parents play in student learning and achievement, and a commitment to enhancing parental engagement;
- A systems thinking approach with a strong commitment to SJSH and to the Board community;
- A flexible and welcoming approach, visibility in the wider community, proven problem-solving abilities, and excellent interpersonal and communication skills as it relates to students, staff, parents, board stakeholders and the broader community;
- A minimum of 5 years of demonstrated successful teaching experience at the secondary level and in two or more divisions, preferably in the province of Ontario.

Interested and qualified applicants are invited to submit:

- A detailed summary of professional and academic qualifications and experience;
- One current written professional reference, and two professional references from recent employment;
- An up-to-date pastoral reference;
- External candidates must submit a recent and satisfactory Criminal Background Check with Vulnerable Sector Screening;
- An updated *Ontario College of Teachers* certificate of qualifications;
- A one-page reflection on effective Catholic School Leadership.

Applications will be received until **4:00 p.m. on Thursday, November 30, 2023**, via *Apply To Education* (posting number 3633596) or can be forwarded to:

Director's Office
Nipissing-Parry Sound Catholic District School Board
1000 High Street
North Bay, ON P1B 6S6
careers@npsc.ca

The Nipissing-Parry Sound Catholic District School Board is committed to diversity and inclusion. Please contact our Human Resources Department via email at HumanResources@npsc.ca or via telephone at 705-472-1201, ext. 31215 prior to the posting's closing date should you require any accommodation during the recruitment process. Only those candidates selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act and the Education Act, the personal information you provide will be used to determine eligibility for employment.

Shawn Fitzsimmons
Chair of the Board

Paula Mann
Director of Education